FOREST PRESERVE DISTRICT FINANCE AGENDA

June 2, 2011

DISBURSEMENTS

11FINA0045 **ZOOLOGICAL SOCIETY**, submitting the 58th SB83 Project Reimbursement Request totaling $3,629.36. Board Approval Date: 05/04/05.

11FINA0046 **BAXTER AND WOODMAN**, Crystal Lake, Illinois, submitting invoice totaling $17,566.72. Total Contract Awarded: $366,935.00. Contract Number: 09-80-60. Contract Period: 2/10/10–10/01/12. Capital Improvement Account Number 098010-670045. Purchase Order Number: 037960. Board Approval Date: 02/10/10. Description: Professional Engineering Services for Districtwide Multi-Trail Design Projects. Districts: 4, 5, 13, 16 & 17.

11FINA0047 **V3 CONSTRUCTION GROUP, LTD.,** Woodridge, Illinois, submitting invoice totaling $70,640.00. **FINAL PAYMENT** for Contract Number: 10-80-76. Total Contract Awarded: $200,430.00. Contract Period: 7/28/10-4/20/11. Capital Improvement Account Number. 093110-670055. Purchase Order Number: 037948. Board Approval Date: 07/14/10. Description: The Saganashkee Slough Embankment Repair Project. District: 17.

11FINA0048 **CMAP**, Chicago, Illinois, submitting invoice totaling $7,545.08. Payment for Contract Number: 21-13.6. Total Contract Awarded: $173,840.00. Contract Period: 05/18/05-12/31/11. Grant Account Number: 108072-620040. Purchase Order Number: 032614. Board Approval Date: 06/04/03. Description: The Maple Lake Phase II Project-Water Quality Monitoring. District: 17.

11FINA0049 **J & R 1ST ASPHALT CO.**, Hickory Hills, Illinois, submitting invoice totaling $83,880.31. Payment for Contract Number: 10-80-79A. Total Contract Awarded: $393,309.60. Contract Period: 12/22/10-6/30/11. Construction and Development Account Number: 608000-670057. Purchase Order Number: 038223. Board Approval Date: 09/02/10. Description: Kickapoo Bicycle Trail Improvements. District: 5.

11FINA0050 **JF NEW & ASSOCIATES**, Illinois, submitting invoice totaling $3,117.25. Payment for Contract Number: 09-80-14. Total Contract Awarded: $400,000.00. Landscape Restoration Account Number: 093110-670055. Purchase Order Number: 038359. Original Board Approval Date: 03/05/09. Board Approval Date for 1 Year Optional Renewal: 03/02/11. Description: Prescribed Burning in the South Region. Districts: 4, 6, & 17.

11FINA0051 **TALLGRASS RESTORATION,** Schaumburg, Illinois, submitting invoice totaling $19,994.54. Payment for Contract Number: 09-80-14. Total Contract Awarded: $400,000.00. Landscape Restoration Account Number: 093110-670055. Purchase Order Number: 038358. Original Board Approval Date: 03/05/09. Board Approval Date for 1 Year Optional Renewal: 03/02/11. Description: Prescribed Burning in the North Region. Districts: 14 & 15.

11FINA0052 **TALLGRASS RESTORATION,** Schaumburg, Illinois, submitting invoice totaling $39,684.76. Payment for Contract Number: 09-80-14. Total Contract Awarded: $400,000.00. Contract Original Approval Date: 03/05/09. Landscape Restoration Account Number: 093110-670055. Purchase Order Number: 038360. Board Approval Date for 1 Year Optional Renewal: 03/0211. Description: Prescribed Burning in the Central Region. Districts: 9, 16 & 17.

11FINA0053 **AUTUMN TREE CARE,** Glenview, Illinois, submitting invoice totaling $620.16. For Contract Number: 08-30-301. Total Contract Awarded: $62,429.60. Silvicultural Practice Account Number: 618000-670059. Purchase Order Number: 038355. Original Board Approval Date: 03/05/09. Board Approval Date for 1 Year Optional Renewal: 03/0211. Description: Hazardous Tree Removal of the North Region. District: 13.

11FINA0054 **AUTUMN TREE CARE,** Glenview, Illinois, submitting invoice totaling $10,906.68. For Contract Number: 08-30-301. Total Contract Awarded: $57,425.60. Silvicultural Practice Account Number: 618000-670059. Purchase Order Number: 038357. Board Approval Date for 1 Year Optional Renewal: 03/02/11. Description: Hazardous Tree Removal of the Central Region. Districts: 9, 16 & 17.

11FINA0055 **HOMEWOOD DISPOSAL**, Homewood, Illinois, submitting invoice totaling $573.24. For Contract Number: 09-51-105. Total Contract Awarded: $39.90 per ton. Contract Period: 05/01/09-04/30/12. Corporate Fund Account Number: 015100-620335. Purchase Order Number: 038324. Board Approval Date: 04/02/09. Board Approval Date for 1 Year Optional Renewal (By Poll): 04/14/11. Contract Renewal Date: 04/07/11. Description: Refuse Disposal in Region Number Four.

11FINA0056 **ARC DISPOSAL**, Mt. Prospect, Illinois, submitting invoice totaling $3,823.68. For Contract Number: 09-51-105. Board Approval Date: 04/02/09. Contract Renewal Date: 04-07-11. Total Contract Awarded: $48 per ton. Contract Period: 05/01/09-4/30/12. Corporate Fund Account Number: 015100-620335. Purchase Order Number: 038320. Description: Refuse Disposal in Region Number Three.

11FINA0057 **WORLD FUEL SERVICES, INC**., Riverside, Illinois, submitting invoice totaling $141,401.85. Total Contract Awarded: $1,984,467.00. Contract Period: 07/10/09-07/09/11. Corporate Fund Account Number 015100-640170. Purchase Order No. 038325. Board Approval Date: 07/01/09. Description: For Motor Fuel for Districtwide Vehicles.

11FINA0058 **AMD BUSINESS SOLUTIONS,** Homewood, Illinois, submitting invoice totaling $16,560.00. For Contract Number: 11-60-001. Total Contract Awarded: $120,420.00 Contract Period: 04/07/11-12/31/11. Board Approval Date: 04/07/11. Purchase Order No. 038387. Professional Services Account Number 019900-620090. Description: Human Resources Consulting Contract – Completion of Desk Audits/Review and Revision of Job Descriptions/Implementation of Performance Management System.

11FINA0059 **NEXT DOOR MULTIMEDIA,** Oak Park, Illinois, submitting invoice totaling $19,600.00 for the **FINAL PAYMENT**. Total Contract Awarded: $57,700.00. Contract Period: 11/26/10-3/31/11. Contract Number: 10-80-013. Districtwide Enhancement Programs Account Number: 019900-680020. Purchase Order Number 03812. Board Approval Date: 11/04/10. Description: Forest Preserve District Website Redesign.

11FINA0060 **LEGACY PROFESSIONALS LLP,** Chicago, Illinois, submitting invoice totaling $40,000.00. Total Contract Agreement Amount: $222,000.00. Corporate Account No. 012000-620020. Purchase Order No. 038428. Board Approval Date: 03/17/09. Description: Professional Services rendered in connection with the performance of the Annual Audit of the Forest Preserve District for 12/31/10 year end.

11FINA0061 **MESIROW FINANCIAL,** Chicago, Illinois, submitting invoice totaling $666.25. Brookfield Zoo and Forest Preserve District Bond Account Number: 091000-620098. Board Approval Date: 01/06/05. Description: 1st Quarter 2011 Management Fees for the Forest Preserve District and Brookfield Zoo Bond Proceeds.

11FINA0062 **WASTE MANAGEMENT**, Louisville, Kentucky, submitting invoice totaling $10,435.29. For Contract Number: 08-51-601. Board Approval Date: 03/17/08. Board Approval Date for 1 Year Optional Renewal: 02/02/11. Contract Period: 04/15/08-04/14/12. Corporate Fund Account Number: 015100-620090. Purchase Order Number: 038322. Description: Port-O-Let Program.

COMMITTEE REPORTS

11FINA0063

Finance Subcommittee on Litigation of the
Forest Preserve District.....May 4, 2011

Proposed Settlements Approved Fiscal Year 2011 To Present:	**$617,170.35**
Proposed Settlements To Be Approved:	**$0.00**
Legal Fees Approved Fiscal Year 2011 To Present:	**$731,249.09**
Legal Fees for 5/4/11 To Be Approved:	**$102,562.09**

BID RECOMMENDATIONS

The District Purchasing Agent has submitted the following recommendations.

11FINA0064

Transmitting a Communication dated May 12, 2011 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Purchasing Agent to enter into a contract with Kerry's Auto Body, Chicago, Illinois. This contract provides for auto body repairs on vehicles Districtwide. Kerry's Auto Body was the lowest of three (3) bidders.

Proposed Contract Dates: June 2, 2011 through June 1, 2012. This is a contract for twelve (12) months with an option to extend an additional two (2) one (1) year renewals. The Forest Preserve District Board of Cook County granted permission to advertise this project for bids on April 7, 2011.
Sealed bids were received, opened and publicly read at the Bid Opening on May 5, 2011. The bid results were as follows:

- Kerry's Auto Body, Inc. $28,900.00
- Mac Auto Body, Inc. $33,189.00
- Complete Collision $45,550.00

Kerry's Auto Body, Inc. is in good standing with the State of Illinois.

The Forest Preserve District's Chief Financial Officer has reviewed and approved the proposed expenditures.

Contract Number: 11-51-201

Fiscal Impact: $28,900.00

Funding Source: Corporate Account Number 015100-620120

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the Bid Proposal.

11FINA0065

Transmitting a Communication dated May 12, 2011 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Purchasing Agent to enter into a contract with Homer Tree Service Inc., Lockport, Illinois as the lowest responsible bidder for Job Number 11-31-101.

This contract provides for the removal of three hundred and forty (340) trees that require stumping, three hundred and twenty nine (329) trees that do not require stumping, pruning of three (3) trees, and the removal of twelve (12) existing stumps at the Dan Ryan Forest Preserve sites. Homer Tree Service Inc. was the lowest of five (5) bidders.

The vast majority of trees to be removed have been impacted by the Emerald Ash Borer (EAB). The District has been monitoring the spread of EAB since it was first found in Detroit, Michigan in 2002. The infestation in portions of the Forest Preserve District has reached the level where the District must take action to protect the users of the Preserves and the general public from potentially hazardous trees.

The Board of Commissioners of the Forest Preserve District approved the solicitation of bids on April 7, 2011. Sealed bids were received, opened and publicly read at the Bid Opening on May 5, 2011. The bids results were as follows:

- Homer Tree Service, Inc. $88,904.00
- Groundskeeper Landscape $126,500.00
- Alvarez $148,629.00
- Galaxy $148,642.50
- Clean Cut Tree Service, Inc. $187,454.32

The Forest Preserve District of Cook County ("District") staff requests approval to award a contract to Homer Tree Service Inc. and requests a waiver of Section 1-8-2(s) 5, to the extent that it is applicable, which requires successful bidders to submit evidence of participation in an active apprenticeship and training program. None of the bidders provided satisfactory documentation demonstrating participation in a United States Department of Labor ("DOL") Office of Apprenticeship Program that is applicable to the work to be performed on this project. The Forest Preserve District staff is working with the DOL to design an apprenticeship program.

Homer Tree Service Inc. is in good standing with the State of Illinois.

The Forest Preserve District's Chief Financial Officer has reviewed and approved the proposed expenditures.

Fiscal Impact: $88,904.00

Funding Source: Self Insurance Account Number 111000-650070

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. Homer Tree Service indicated 5% MBE and 5% WBE participation in their Bid Proposal.

REVENUE REPORTS

11FINA0066

Submitting for your information, the Forest Preserve District of Cook County Revenue Report for the period ended April 30, 2011 for the Corporate Fund Analysis of Revenue Expense.

REVENUES	FY	Budget	April 4/12 Months Budget	April Actual YTD	April Over/(Under)	% 4/12 Months Act / Bud
*Property Taxes **	**2011**	**$39,324,969**	***$19,662,485***	**$23,091,475**	**$3,428,991**	**117.44%**
	2010	$39,659,279	*$19,829,640*	$20,645,034	$815,395	104.11%
*Personal Property Taxes***	**2011**	**$4,807,742**	***$2,403,871***	**$2,190,396**	**($213,475)**	**91.12%**
	2010	$4,846,728	*$2,423,364*	$2,142,102	($281,262)	88.39%
Golf	**2011**	**$950,000**	***$316,667***	**$653,784**	**$337,117**	**206.46%**
	2010	**$1,016,172**	*$338,724*	$696,244	**$357,520**	**205.55%**
Concessions	**2011**	**$145,500**	***$48,500***	**$46,322**	**($2,178)**	**95.51%**
	2010	$150,000	*$50,000*	$69,601	$19,601	139.20%
License Agreements	**2011**	**$1,100,000**	***$366,667***	**$1,202,015**	**$835,348**	**327.82%**
	2010	$1,500,000	*$500,000*	$37,978	($462,022)	7.60%
Land Use Fees	**2011**	**$275,000**	***$91,667***	**$90,221**	**($1,446)**	**98.42%**
	2010	$300,000	*$100,000*	$108,253	$8,253	108.25%
Winter Sports	**2011**	**$30,000**	***$10,000***	**$21,403**	**$11,403**	**214.03%**
	2010	$20,000	*$6,667*	$22,721	$16,054	340.82%
Equestrian Licenses	**2011**	**$35,000**	***$11,667***	**$1,316**	**($10,351)**	**11.28%**
	2010	$30,000	*$10,000*	$2,625	($7,376)	26.25%
Miscellaneous Income	**2011**	**$25,000**	***$8,333***	**$31,577**	**$23,244**	**378.93%**
	2010	$100,000	*$33,333*	$16,235	($17,099)	48.70%
Picnic Permit Fees	**2011**	**$850,000**	***$283,333***	**$431,921**	**$148,587**	**152.44%**
	2010	$806,188	*$268,729*	$468,654	$199,924	174.40%
Pool Fees	**2011**	**$200,000**	***$66,667***	**$0**	**($66,667)**	**0.00%**
	2010	$200,000	*$66,667*	$0	($66,667)	0.00%
Fines	**2011**	**$150,000**	***$50,000***	**$90,547**	**$40,547**	**181.09%**
	2010	$200,000	*$66,667*	$43,159	($23,507)	64.74%
Interest	**2011**	**$70,000**	***$23,333***	**$25,565**	**$2,232**	**109.57%**
	2010	$70,000	*$23,333*	$36,005	$12,672	154.31%
Fund Balance Contribution	**2011**	**$9,175,342**	***$3,058,447***	**$0**	**($3,058,447)**	**0.00%**
	2010	$9,354,520	*$3,118,173*	$0	($3,118,173)	0.00%

TOTAL 2011	**$57,138,553**	**$26,401,636**	**$27,876,542**	**$1,474,906**	**105.59%**
TOTAL 2010	$58,252,887	$26,835,297	$24,288,610	($2,546,687)	90.51%

Property Taxes Revenues are Budgeted 6/12 (2 Installments)
****Personal Property Taxes are Budgeted 1/8 (8 Installments)***

EXPENDITURES	FY	Budget	April 4/12 Months Budget	April Actual YTD	April Over / (Under)	% 4/12 Months Act / Bud
General Office	**2011**	**$1,699,292**	***$566,431***	**$306,540**	**($259,891)**	**54.12%**
	2010	$1,582,307	*$527,436*	$361,672	($165,764)	68.57%
Finance & Administration	**2011**	**$2,321,168**	***$773,723***	**$479,633**	**($294,090)**	**61.99%**
	2010	$2,296,794	*$765,598*	$466,100	($299,498)	60.88%
Resource Management	**2011**	**$8,376,706**	***$2,792,235***	**$1,814,821**	**($977,415)**	**65.00%**
	2010	$7,591,539	*$2,530,513*	$1,670,582	($859,931)	66.02%
General Maintenance	**2011**	**$18,155,884**	***$6,051,961***	**$3,664,362**	**($2,387,600)**	**60.55%**
	2010	$17,849,646	*$5,949,882*	$3,617,949	($2,331,933)	60.81%
Resident Watchmen Facilities	**2011**	**$500,000**	***$166,667***	**$5,430**	**($161,237)**	**3.26%**
	2010	$500,000	*$166,667*	$50,724	($115,943)	30.43%
Recreation	**2011**	**$1,678,212**	***$559,404***	**$191,175**	**($368,229)**	**34.17%**
	2010	$1,659,317	*$553,106*	$176,600	($376,506)	31.93%
Law Enforcement	**2011**	**$9,579,300**	***$3,193,100***	**$2,100,943**	**($1,092,157)**	**65.80%**
	2010	$9,477,830	*$3,159,277*	$1,999,061	($1,160,216)	63.28%
Legal Department	**2011**	**$1,459,162**	***$486,387***	**$303,055**	**($183,332)**	**62.31%**
	2010	$1,472,084	*$490,695*	$297,641	($193,054)	60.66%
Planning & Development	**2011**	**$1,909,172**	***$636,391***	**$363,845**	**($272,546)**	**57.17%**
	2010	$1,999,422	*$666,474*	$371,104	($295,370)	55.68%
District-Wide Services	**2011**	**$1,959,655**	***$653,218***	**$249,936**	**($403,282)**	**38.26%**
	2010	$5,073,948	*$1,691,316*	$145,576	($1,545,740)	8.61%
Transfer Out of Corporate Fund	**2011**	**$9,500,000**	***$3,166,667***	$0	($3,166,667)	0.00%
	2010	$8,750,000	*$2,916,667*	$0	($2,916,667)	0.00%
TOTAL 2011		**$57,138,553**	**$19,046,184**	**$9,479,740**	**($9,566,444)**	**49.77%**
TOTAL 2010		$58,252,887	$19,417,629	$9,157,008	($10,260,621)	**47.16%**
						12.46%
		Percentage Increase / (Decrease) in Revenue & Expense				

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* The next regularly scheduled meeting is presently set for Wednesday, July 13, 2011.