

REPORT OF THE FOREST PRESERVE DISTRICT COMMITTEE ON FINANCE

APRIL 4, 2012

The Honorable,
The Forest Preserve District
Board of Commissioners of Cook County

ATTENDANCE

Present: President Preckwinkle and Chairman Goslin, Vice Chairman Steele, Commissioners Beavers, Collins, Daley, Fritchey, Garcia, Gorman, Murphy, Schneider, Silvestri, Sims, Suffredin and Tobolski(14)

Absent: Commissioners Butler, Gainer and Reyes (3)

Ladies and Gentlemen:

SECTION 1

Your Committee has considered the following disbursements submitted by the Administration of the Forest Preserve for payments.

Your Committee, therefore, recommends that the Forest Preserve District Comptroller and Forest Preserve District Treasurer be, and by the adoption of this report, authorized and directed to issue checks to said vendors in the amounts recommended.

- 12FINA0051 **CONSERVATION DESIGN FORUM**, Elmhurst, Illinois, submitting invoice totaling \$21,454.85 for Contract Number: 11-80-14. Total Contract Awarded: \$160,430.00. Capital Improvement Account Number: 091000-670061. Purchase Order Number: 038900. Original Board Approval Date: October 5, 2011. Description: Professional Services – Master Plan for the Oak Forest Preserve.
District: 6
- 12FINA0052 **CONSERVATION DESIGN FORUM**, Elmhurst, Illinois, submitting invoice totaling \$21,454.85 for Contract Number: 11-80-14. Total Contract Awarded: \$160,430.00. Grant Account Number: 108062-620040. Purchase Order Number: 038901. Original Board Approval Date: October 5, 2011. Description: Professional Services – Master Plan for the Oak Forest Preserve.
District: 6
- 12FINA0053 **PAN-OCEANIC ENGINEERING**, Chicago, Illinois, submitting invoice totaling \$26,950.00 (Final Payment) for Contract Number: 10-80-104. Total Contract Awarded: \$26,950.00. Construction & Development Account Number: 588000-670061. Purchase Order Number: 039121. Original Board Approval Date: May 4, 2011. Description: Furnish and Install Floor Tile at General Headquarters
District: 9

12FINA0054 **GROUNDSKEEPER LANDSCAPE**, Orland Park, Illinois, submitting invoice totaling \$79,608.00 for Contract Number: 11-31-105. Total Contract Awarded: \$159,216.00. Restoration Landscape Account Number: 091000-670055. Purchase Order Number: 038962. Original Board Approval Date: September 8, 2011. Description: Tree Removal Due to Emerald Ash Borer
Districts: 13 & 14

12FINA0055 **VEGA TREE SERVICE**, Stone Park, Illinois, submitting invoice totaling \$50,000.00 for Contract Number: 11-31-108. Total Contract Awarded: \$125,000.00. Restoration Landscape Account Number: 091000-670055. Purchase Order Number: 038961. Original Board Approval Date: October 5, 2011. Description: Tree Removal Due to Emerald Ash Borer
Districts: 9, 10, 12 & 13

COMMISSIONER SILVESTRI VOTED PRESENT ON THE ABOVE ITEM.

12FINA0056 **VEGA TREE SERVICE**, Stone Park, Illinois, submitting invoice totaling \$37,300.00 for Contract Number: 11-31-118. Total Contract Awarded: \$37,300.00. Restoration Landscape Account Number: 090200-670055. Purchase Order Number: 039019. Original Board Approval Date: December 15, 2011. Description: Tree Removal Due to Emerald Ash Borer
Districts: 16 & 17

COMMISSIONER SILVESTRI VOTED PRESENT ON THE ABOVE ITEM.

12FINA0057 **CURRIE MOTORS**, Frankfort, Illinois, submitting invoice totaling \$173,467.00 for Contract Number: M12762. Total Contract Awarded: \$173,467.00. Vehicles and Trucks Account Number: 090200-660051. Purchase Order Number: 039011. Original Board Approval Date: November 2, 2011. Description: Eight (8) 2012 Ford Escape SUV's
Districts: Districtwide

12FINA0058 **SASAFRASNET, LLC**, Chicago, IL, submitting invoice totaling \$151,894.46 for Contract Number: 11-53-063R. Total Contract Awarded: \$4,708,095.00. Corporate Gasoline and Oil Account Number: 015100-640170. Purchase Order Number: 039046 & 039124. Original Board Approval Date: December 15, 2011. Description: Motor Fuel for Vehicles and Trucks
Districts: Districtwide

VICE CHAIRMAN STEELE, SECONDED BY COMMISSIONER MURPHY, MOVED APPROVAL OF THE DISBURSEMENTS. THE MOTION CARRIED.

SECTION 2

Your Committee has considered the following communications with reference to the proposed settlements.

Your Committee, concurring in the recommendations of the District Counsel, recommends that the Forest Preserve District Comptroller and Forest Preserve District Treasurer prepare checks in the amounts recommended by the District Counsel in order that the payments may be set in accordance with the request of the upon proper release from the District Counsel.

12FINA0059

Finance Subcommittee on Litigation of the Forest Preserve District.....March 8, 2012

Proposed Settlements Approved Fiscal Year 2012 To Present: \$1,999.04

Proposed Settlements To Be Approved: \$0.00

Legal Fees Approved Fiscal Year 2012 To Present: \$207,347.60

Legal Fees for March 8, 2012 To Be Approved: \$167,846.32

***For details on payment approvals by the Litigation Subcommittee, refer to the Litigation Subcommittee Report for March 8, 2012.**

COMMISSIONER MURPHY VOTED NO ON THE THREE (3) INVOICES REGARDING SHAKMAN.

COMMISSIONER SILVESTRI, SECONDED BY COMMISSIONER MURPHY, MOVED APPROVAL OF THE PROPOSED SETTLEMENTS. THE MOTION CARRIED.

Finance Subcommittee on Workers' Compensation of the Forest Preserve District.....April 3, 2012

Workers' Compensation Claims Approved Fiscal Year 2012 To Present: \$14,100.00

Workers' Compensation Claims To Be Approved: \$82,573.85

***For details on payment approvals by the Workers' Compensation Subcommittee, refer to the Workers' Compensation Subcommittee Report for April 3, 2012.**

CHAIRMAN SCHNEIDER RECESSED THE WORKERS' COMPENSATION COMMITTEE MEETING TO APRIL 17, 2012.

SECTION 3

Your Committee has considered the bids submitted on the items hereinafter described in accordance with the specifications on file in the Office of the Forest Preserve District Purchasing Agent. Communications from the Forest Preserve District Purchasing Agent submitting recommendations on the award of contracts for said item, be and by the adoption of this Report, awarded as follows. Any money if deposited will be returned to the unsuccessful bidders at once and to the successful bidder upon the signing of the contract.

12FINA0060

Transmitting a Communication dated April 4, 2012 from

ARNOLD L. RANDALL, General Superintendent

Requesting authorization for the Purchasing Agent to enter into a contract with Design Group Signage Corp., whose principal place of business is located in Des Plaines, IL, for fabrication and installation of grove maps and informational entrance signs.

Contract Number 11-80-31 This Contract consists of fabricating and installing 132 4'x6' Information map signs at locations throughout Cook County, furnish 20 4'x6' Information map signs, furnish and install 378 entrance information signs at locations throughout Cook County, furnish 100 entrance information signs and furnish all necessary hardware and other related work as specified in the plans & specifications. Design Group Signage Corp. was the lowest responsive and responsible of five (5) bidders.

Sealed bids were received, opened and publicly read at the Bid Opening on February 29, 2012. The Forest Preserve District of Cook County staff requests approval to award a contract to Design Group Signage Corp.

The bid results were as follows:

1. Design Group Signage Corp.	\$ 349,957.50
2. Western Remac	\$ 437,766.00
3. Path Construction	\$ 438,830.00
4. GFS fence, Guardrails & Signage	\$ 552,163.06
5. AGAE	\$ 555,342.20

* On February 29, 2012, when the bids were read out loud, Design Group Signage Corp. had a bid of \$350,000. After further review by Forest Preserve staff it was determined that a mathematical error had occur and that Design Group Signage Corp. actual bid is \$349,957.50. Western Remac's bid also contained a mathematical error and was read as \$441,020, but actual bid is \$ 437,766.00.

Design Group Signage Corp. is in good standing with the State of Illinois.

The Forest Preserve District's Chief Financial Officer has reviewed and approved the proposed expenditures.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the Bid Proposal.

Board Approval to solicit bids: January 19, 2012

Estimated Fiscal Impact: \$349,957.50

Contract Period: April 4, 2012 through December 31, 2012.

Construction & Development Sign Identification account numbers: 598000-670065, 608000-670065, 618000-670065.

Districts: District Wide

VICE CHAIRMAN STEELE, SECONDED BY COMMISSIONER MURPHY, MOVED APPROVAL OF BID RECOMMENDATION (12FINA0060). THE MOTION CARRIED.

12FINA0061

Transmitting a Communication, dated April 4, 2012 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Purchasing Agent to enter into a contract with Tallgrass Restoration LLC, Schaumburg, Il., for Shoreline enhancement and maintenance.

Reason: Contract 12-31-102 consists of vegetation management in accordance with the detailed specifications on and around the many shoreline areas of the Forest Preserves holdings. Tallgrass Restoration LLC, was the lowest responsive and responsible of eight (8) bidders for the Shoreline Vegetation Management, time and materials contract.

The Forest Preserve District Board of Cook County granted permission to advertise this project for bid on July 13, 2011.

Sealed bids were received, opened and publicly read at the Bid Opening on March 9, 2012.

The time and materials bid results were as follows:

1. Tallgrass Restoration, LLC.	\$348.00*
2. Pizzo & Associates, Ltd.	\$348.00
3. ENCAP	\$396.00
4. CLS	\$471.72
5. V3	\$472.00
6. JF New	\$565.00
7. McGinty Brothers	\$635.48

8. Integrated Lakes Management \$657.50

*Per Section 1-8-2.E, preference may be given to the lowest bid from a responsive and responsible local business which does not exceed the lowest bid from a responsive and responsible non local business by more than 2%. **Tallgrass Restoration LLC was selected based on the fact they are a bona fide local business within Cook County. Pizzo & Associates, Ltd. is based in La Salle County.**

Contractor is in good standing with the State of Illinois.

Estimated Fiscal Impact: Not to exceed \$500,000 per 12 months of the contract.

Contract period: 36 months from the date of execution with one (1) two (2) year renewal option.

Account Number: Capital Improvement Fund Account: 090200-670055 – Restoration / Landscape

The Forest Preserve District's Chief Financial Officer has reviewed and approved the proposed expenditures.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the bid proposal.

District Wide

VICE CHAIRMAN STEELE, SECONDED BY COMMISSIONER MURPHY, MOVED APPROVAL OF BID RECOMMENDATION (12FINA0061). THE MOTION CARRIED.

12FINA0062

Transmitting a Communication dated April 4, 2012 from

ARNOLD L. RANDALL, General Superintendent

Requesting authorization for the Purchasing Agent to enter into a contract with Pavement Systems Inc., where principal place of business is located in Blue Island, IL, for parking lot resurfacing at Yankee Woods, Bur Oak, Rubio Woods, Bachelors Grove & Elizabeth Conkey Forest South.

Contract Number 12-80-01 This Contract consists of removal and replacement of 5 parking lots. Work includes Hot-Mix Binder Course, Hot-Mix Surface Course, Sewer Repairs, Striping, and other related incidental work necessary to complete this improvement according to plans, Standard Specifications and Detail Specifications. Pavement Systems was the lowest responsive and responsible of eight (8) bidders.

Sealed bids were received, opened and publicly read at the Bid Opening on March 7, 2012. The Forest Preserve District of Cook County staff requests approval to award a contract to Pavement Systems Inc.

The bid results were as follows:

1. Pavement Systems Inc.	\$737,630.00
2. J & R, 1 st in Asphalt	\$744,940.00
3. Accu – Paving	\$790,057.00
4. Crowley-Sheppard	\$777,265.00
5. Alpha Paving	\$787,244.50
6. Matthew Paving	\$787,811.50
7. Allstar Asphalt	\$820,067.00
8. ChicagoLand	\$853,250.00

Pavement Systems Inc. is in good standing with the State of Illinois.

The Forest Preserve District's Chief Financial Officer has reviewed and approved the proposed expenditures.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the Bid Proposal.

Board Approval to solicit bids: January 19, 2012

Estimated Fiscal Impact: \$737,630.00

Contract Period: April 4, 2012 through August 24, 2012.

Construction & Development Parking Project account numbers: 598000-670057, 608000-670057, 618000-670057.

Districts: 6

VICE CHAIRMAN STEELE, SECONDED BY COMMISSIONER MURPHY, MOVED APPROVAL OF BID RECOMMENDATION (12FINA0062). THE MOTION CARRIED.

12FINA0063

Transmitting a Communication dated April 4, 2012, from

ARNOLD L. RANDALL, General Superintendent

Requesting authorization for the Purchasing Agent to enter into a (3) three year contract with (2) two – one year renewal options with Recycling Systems Inc. whose principal place of business is located at 3152 S. California, Chicago Illinois for disposal of refuse in Region 1.

This contract 12-51-101 consists of disposal of refuse generated at locations in the South/Southwest Region collected by district staff.

Sealed bids were received, opened and publicly read at the Bid Opening on March 7, 2012. The Forest Preserve District of Cook County staff requests approval to award a contract to Recycling Systems Inc.

The bid results were as follows	2012-2013	2013-2014	2014-2015
Recycling Systems Inc.	\$39.50 per ton	\$40.00 per ton	\$40.50 per ton
Heartland Recycling	\$41.54 per ton	\$41.94 per ton	\$42.24 per ton
Allied Waste	\$47.34 per ton	\$49.02 per ton	\$50.73 per ton
Groot Waste	\$49.00 per ton	\$49.93 per ton	\$50.87 per ton

Recycling Systems Inc. is in good standing with the State of Illinois.

The Forest Preserve District’s Chief Financial Officer has reviewed and approved the proposed expenditures. This contract requires funding from additional years for the duration of this contract.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the Bid Proposal.

Board Approval to solicit bids: November 2, 2011.

Estimated Fiscal Impact: \$25,000.00 annually

Contract Period: May 1, 2012 through April 30, 2015.

Account Number 015100-620335

District: 11 & 17

**VICE CHAIRMAN STEELE, SECONDED BY COMMISSIONER MURPHY,
MOVED APPROVAL OF BID RECOMMENDATION (12FINA0063). THE
MOTION CARRIED.**

12FINA0064

Transmitting a Communication dated April 4, 2012, from

ARNOLD L. RANDALL, General Superintendent

Requesting authorization for the Purchasing Agent to enter into a (3) three year contract with (2) two – one year renewal options with Recycling Systems Inc. whose principal place of business is located at 3152 S. California, Chicago Illinois for disposal of refuse in Region II.

This contract 12-51-102 consists of disposal of refuse generated at locations in the Central Region collected by district staff.

Sealed bids were received, opened and publicly read at the Bid Opening on March 7, 2012. The Forest Preserve District of Cook County staff requests approval to award a contract to Recycling Systems Inc.

The bid results were as follows:	2012-2013	2013-2014	2014-2015
Recycling Systems Inc.	\$39.50 per ton	\$40.00 per ton	\$40.50 per ton
Heartland Recycling	\$41.54 per ton	\$41.94 per ton	\$42.24 per ton
Allied Waste	\$47.36 per ton	\$49.02 per ton	\$50.73 per ton
Groot Waste	\$49.00 per ton	\$49.00 per ton	\$49.00 per ton

Recycling Systems Inc. is in good standing with the State of Illinois.

The Forest Preserve District’s Chief Financial Officer has reviewed and approved the proposed expenditures. This contract requires funding from additional years for the duration of this contract.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the Bid Proposal.

Board Approval to solicit bids: November 2, 2011.

Estimated Fiscal Impact: \$30,000.00 annually

Contract Period: May 1, 2012 through April 30, 2015.

Account Number 015100-620335

District: 9 & 16

**VICE CHAIRMAN STEELE, SECONDED BY COMMISSIONER MURPHY,
MOVED APPROVAL OF BID RECOMMENDATION (12FINA0064). THE
MOTION CARRIED.**

12FINA0065

Transmitting a Communication dated April 4, 2012, from

ARNOLD L. RANDALL, General Superintendent

Requesting authorization for the Purchasing Agent to enter into a (3) three year contract with (2) two – one year renewal options with Veolia ES Solid Waste Midwest LLC.,(Veolia) whose principal place of business is located at 3851 Burdick, Rolling Meadows, Illinois for disposal of refuse in Region III.

This contract 12-51-103 consists of disposal of refuse generated at locations in the North/Northwest Regions collected by district staff.

Sealed bids were received, opened and publicly read at the Bid Opening on March 7, 2012. The Forest Preserve District of Cook County staff requests approval to award a contract to Veolia ES Solid Waste Midwest LLC.

The bid results were as follows:	2012-2013	2013-2014	2014-2015
Veolia	\$45.15 per ton	\$46.51 per ton	\$47.91 per ton
Heartland Recycling	\$41.54 per ton	\$41.94 per ton	\$42.24 per ton
Allied Waste	\$47.36 per ton	\$49.02 per ton	\$50.73 per ton
Groot Waste	\$49.00 per ton	\$49.93 per ton	\$50.87 per ton
Republic Services	\$48.00 per ton	\$49.00 per ton	\$50.00 per ton

Heartland Recycling was disqualified as their location was beyond the 20 mile radius from locations in Region III as described in the bid specifications.

Veolia ES Solid Waste Midwest LLC. is in good standing with the State of Illinois.

The Forest Preserve District’s Chief Financial Officer has reviewed and approved the proposed expenditures. This contract requires funding from additional years for the duration of this contract.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the Bid Proposal.

Board Approval to solicit bids: November 2, 2011.

Estimated Fiscal Impact: \$30,000.00 annually
 Contract Period: May 1, 2012 through April 30, 2015.

Account Number 015100-620335

District: 13 & 14

**VICE CHAIRMAN STEELE, SECONDED BY COMMISSIONER MURPHY,
 MOVED APPROVAL OF BID RECOMMENDATION (12FINA0065). THE
 MOTION CARRIED.**

12FINA0066

Transmitting a Communication dated April 4, 2012, from

ARNOLD L. RANDALL, General Superintendent

Requesting authorization for the Purchasing Agent to enter into a (3) three year contract with (2) two – one year renewal options with Homewood Disposal Service Inc.,(Homewood Disposal) whose principal place of business is located at 1501 W. 175th Street, Homewood Illinois for disposal of refuse in Region IV.

This contract 12-51-104 consists of disposal of refuse generated at locations in the Southeast Region of the District collected by district staff.

Sealed bids were received, opened and publicly read at the Bid Opening on March 7, 2012. The Forest Preserve District of Cook County staff requests approval to award a contract to Homewood Disposal Inc..

The bid results were as follows:	2012-2013	2013-2014	2014-2015
Homewood Disposal	\$40.00 per ton	\$41.00 per ton	\$42.00 per ton
Heartland Recycling	\$41.54 per ton	\$41.94 per ton	\$42.24 per ton
Allied Waste	\$47.36 per ton	\$49.02 per ton	\$50.73 per ton
Groot Waste	\$49.00 per ton	\$49.93 per ton	\$50.87 per ton

Homewood Disposal is in good standing with the State of Illinois.

The Forest Preserve District’s Chief Financial Officer has reviewed and approved the proposed expenditures. This contract requires funding from additional years for the duration of this contract.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the Bid Proposal.

Board Approval to solicit bids: November 2, 2011.

Estimated Fiscal Impact: \$10,000.00 annually

Contract Period: May 1, 2012 through April 30, 2015.

Account Number 015100-620335

District: 5 & 6

**VICE CHAIRMAN STEELE, SECONDED BY COMMISSIONER MURPHY,
MOVED APPROVAL OF BID RECOMMENDATION (12FINA0066). THE
MOTION CARRIED.**

SECTION 3

12FINA0067

Your Committee was presented with the Revenue Report for the period ended February 29, 2012 for the Corporate Fund, as presented by the Finance and Administration Department.

VICE CHAIRMAN STEELE, SECONDED BY COMMISSIONER MURPHY, MOVED TO RECEIVE AND FILE THE REVENUE REPORT. THE MOTION CARRIED.

SECTION 4

Your Committee has considered the following item and upon adoption of this report, the recommendation is as follows:

11FINA0165

Submitting a Proposed Ordinance Amendment sponsored by

TONI PRECKWINKLE, President, Forest Preserve District of Cook County Board

PROPOSED ORDINANCE AMENDMENT

1-9-3: FEES AND OCCUPANCY OF DISTRICT LANDS

Section 1-9-3, entitled FEES AND OCCUPANCY OF DISTRICT LANDS, Chapter 9 of the COOK COUNTY FOREST PRESERVE DISTRICT CODE, is amended as follows:

- A. *Occupancy by Other than Forest Preserve District Employees:* Hereafter, all leases, privileges and occupancy must be requested by the applicant from the Board of Forest Preserve Commissioners, and no leases or permits of occupancy shall be given without first having the approval of the Board.
- B. *Resident District Employees:* Employee occupancy shall be governed as follows:
 - I. All Employees occupying residences are required and must agree to perform the following duties.
 - a. Must be thoroughly familiar with District boundaries within their assigned area and make periodic inspections to make certain that District property is protected and report any prohibited or illegal activity and encroachments.

- b. Be on constant watch for fires. During times of extreme fire dangers, must be available to report for fire duty. All watchman residents must be fire certified as a burn crew member and be in possession of the issued personal fire protection gear, flapper and/or backpack pump.
 - c. Check all bodies of water; clean up all minor debris; check all facilities for vandalism; and during the appropriate seasons check area frequently for illegal hunters.
 - d. Complete and submit Resident Watchman Report on a bi-monthly basis.
 - e. Must be constantly aware that as a public employee residing on public lands assistance must be offered to those visitors who need and request help and/or information. Must ensure that the District provided sign indicating that the residence is a Watchman Residence is prominently posted at all times.
2. All occupants of District residences will pay utilities costs (heat, electric, water and sewage).
 3. An employee granted permission to occupy a Residence that is attached to ~~or adjacent to~~ a District facility shall pay an occupancy fee of ~~Two Hundred Forty~~ Four-Hundred and sixty-eight dollars (~~\$240.00~~ \$468.00) per month.
 4. An employee granted permission to occupy a Residence that is adjacent to a District facility shall pay an occupancy fee of Five Hundred and eighty-five dollars (\$585.00) per month.
 - 4.5. An employee granted permission to occupy a Free Standing residence shall pay an occupancy fee of ~~Four Hundred Eighty~~ Seven Hundred and two dollars (~~\$480.00~~ \$702.00) per month.
 - 5.6. Every two years, subject to approval for ~~at the~~ renewal of the Occupancy Agreement, every resident will sign a new agreement with any changes that have been voted upon by the Housing Committee and approved by the General Superintendent. Any fee increase will commence at this time based on the Consumer Price Index added to the current fee and incorporated into the new Occupancy Agreement.
 - 6.7. All fees collected will be placed into a Special Revenue fund, which will be used to maintain the major repairs of the residences and/or build standard maintenance facilities with an attached apartment. A house that has been deemed obsolete or is a burden to the District will be authorized for demolition.

- ~~7.~~ 8. The Housing Committee shall ~~periodically review~~ conduct no less than one annual inspection of all residences ~~based on need~~. If a house has been deemed by the Housing Committee to be obsolete or a burden to the District, a recommendation for demolition will be presented to the Board of Commissioners. The Housing Committee may authorize random inspections of each residence in the Housing Program as deemed necessary to maintain the integrity of the program and compliance with the terms of the Occupancy Agreement.
- ~~8.~~ 9. All residents will be responsible for "Minor Maintenance" and the Forest Preserve District will be responsible for "Major Maintenance", as each term is defined in the Occupancy Agreement.
- ~~9.~~ 10. This section, relating to Fees and Occupancy of District Lands, shall be re-evaluated by the Housing Committee and reported to the General Superintendent on an annual basis. An Annual Report, which will include any recommended changes, shall be placed on the Agenda of the March meeting of the Forest Preserve District Board of Commissioners.
- ~~10.~~ 11. Those employees who retire or resign from employment with the District shall be required to ~~perform services for the District as before retirement and~~ they vacate the premises. Retired employees shall vacate the premises within a reasonable time after retirement, not to exceed three (3) months sixty (60) days after their last day of employment. Retirees and employees who resign shall be responsible for paying all required fees.
- ~~11.~~ 12. Widows/Widowers of employees shall be required to vacate the premises within a reasonable period of time, not to exceed ~~one (1) year~~ six (6) months after the spouse's demise, provided widows/widowers are appropriately indicated in the Occupancy Agreement. Widows/Widowers shall be responsible for paying all required fees, but shall not be responsible for providing services of the Occupancy Agreement.
- ~~12.~~ 13. The General Superintendent shall establish policies and procedures for the occupancy of District residences as set forth in the Resident Watchman Program Manual. The General Superintendent has the discretion to add or subtract any task necessary to assist in the mission statement of the Forest Preserve District.
- ~~13.~~ 14. A Housing Committee shall be appointed and designated by the General Superintendent.
15. The performance of all duties and responsibilities of the resident watchman as set forth in the Occupancy Agreement shall be monitored by the Housing Committee. Failure to perform or to adhere to the terms of the Occupancy Agreement by the resident watchman and authorized occupants of the District residence may result in termination of the Occupancy Agreement.

14. ~~16.~~ ~~No later than the last day of the fiscal year, and at the end of subsequent fiscal year,~~ The Forest Preserve District Superintendent shall submit place on the agenda of the March meeting of the Forest Preserve District Board of Commissioners an Annual report to the Forest Preserve Board of Commissioners listing the names of employees occupying forest preserve homes for part of all of the fiscal year, as well as their job titles and salaries. In addition, the report shall contain copies of all watchman reports filed by employees occupying forest preserve homes.

***Referred to the Committee on Finance on 11/02/11.**

COMMISSIONER TOBOLSKI, SECONDED BY VICE CHAIRMAN STEELE MOVED TO ACCEPT THE PROPOSED SUBSTITUTE ORDINANCE AMENDMENT TO COMMUNICATION NO. 11FINA0165.

**PROPOSED SUBSTITUTE ORDINANCE AMENDMENT
TO COMMUNICATION NO. 11FINA0165**

Submitting an Amendment to the Proposed Ordinance Amendment sponsored by

TONI PRECK WINKLE, President, Forest Preserve District of Cook County Board and JEFFREY R. TOBOLSKI, EARLEAN COLLINS, JOHN P. DALEY, JOHN A. FRITCHEY, JESUS G. GARCIA, ELIZABETH "LIZ" DOODY GORMAN, GREGG GOSLIN, JOAN PATRICIA MURPHY, TIMOTHY O. SCHNEIDER, PETER N. SILVESTRI, DEBORAH SIMS, ROBERT STEELE, AND LARRY SUFFREDIN, Forest Preserve District of Cook County Board of Commissioners

PROPOSED ORDINANCE AMENDMENT

1-9-3: FEES AND OCCUPANCY OF DISTRICT LANDS

Section 1-9-3, entitled FEES AND OCCUPANCY OF DISTRICT LANDS, Chapter 9 of the COOK COUNTY FOREST PRESERVE DISTRICT CODE, is amended as follows:

A. *Occupancy by Other than Forest Preserve District Employees:* Hereafter, all leases, privileges and occupancy must be requested by the applicant from the Board of Forest Preserve Commissioners, and no leases or permits of occupancy shall be given without first having the approval of the Board.

B. *Resident District Employees:* Employee occupancy as a Resident Watchman shall be governed as follows:

1. All ~~Employees~~ Resident Watchmen occupying residences are required and must agree to perform the following duties in accordance with the provisions of the Resident Watchman Program Manual and Occupancy Agreement:

- a. Must be thoroughly familiar with District boundaries within their assigned area and make periodic inspections to make certain that District property is protected and report any prohibited or illegal activity and encroachments.

- b. Be on constant watch for fires. During times of extreme fire dangers, must be available to report for fire duty. All watchman residents must be fire certified as a burn crew member and be in possession of the issued personal fire protection gear, flapper and/or backpack pump.
 - c. Check all bodies of water; clean up all minor debris; check all facilities for vandalism; and during the appropriate seasons check area frequently for illegal hunters.
 - d. Complete and submit Resident Watchman Report on a bi-monthly basis.
 - e. Must be constantly aware that as a public employee residing on public lands assistance must be offered to those visitors who need and request help and/or information. Must ensure that the District provided sign indicating that the residence is a Watchman Residence is prominently posted at all times.
2. All occupants of District residences will pay utilities costs (heat, electric, water and sewage).
 3. An employee granted permission to occupy a Residence that is attached to ~~or adjacent to~~ a District facility shall pay an occupancy fee of Three Hundred ninety seven (\$397.00) per month for the year 2012 ~~Two Hundred Forty Four-Hundred and sixty-eight dollars (\$240.00-\$468.00) per month for the year 2013 and each year thereafter.~~
 4. An employee granted permission to occupy a Residence that is adjacent to a District facility shall pay an occupancy fee of Four Hundred eighty-one (\$481.00) per month for the year 2012 and Five Hundred and eighty-five dollars (\$585.00) per month for the year 2013 and each year thereafter.
 - ~~54.~~ An employee granted permission to occupy a Free Standing residence shall pay an occupancy fee of Six Hundred twenty-five (\$625.00) per month for the year 2012 and Four Hundred Eighty Seven Hundred and two dollars (\$480.00-\$702.00) per month for the year 2013 and each year thereafter.
 - ~~65.~~ Every two years, subject to application and approval for the ~~at the~~ renewal of the Occupancy Agreement, every ~~resident-Resident Watchman~~ will sign a new agreement with any changes that have been voted upon by the Housing Committee and approved by the General Superintendent. Any fee increase will commence at this time based on the Consumer Price Index added to the current fee and incorporated into the new Occupancy Agreement.
 - ~~76.~~ All fees collected will be placed into a Special Revenue fund, which will be used to maintain the major repairs of the residences and/or build standard maintenance facilities with an attached apartment. A house that has been deemed obsolete or is a burden to the District will be authorized for demolition.

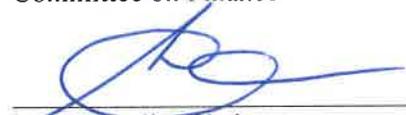
87. The Housing Committee shall ~~periodically review~~ conduct no less than one annual inspection of all residences based on need. If a house has been deemed by the Housing Committee to be obsolete or a burden to the District, a recommendation for demolition will be presented to the Board of Commissioners. The Housing Committee may authorize random inspections of each residence in the Housing Program as deemed necessary to maintain the integrity of the program and compliance with the terms of the Occupancy Agreement.
98. All residents will be responsible for the performance of duties and responsibilities as set forth in the Occupancy Agreement and for "Minor Maintenance" and the Forest Preserve District will be responsible for "Major Maintenance", as each term is defined in the Occupancy Agreement.
109. This section, relating to Fees and Occupancy of District Lands, shall be re-evaluated by the Housing Committee and reported to the General Superintendent on an annual basis. An Annual Report, which will include any recommended changes, shall be placed on the Agenda of the March meeting of the Forest Preserve District Board of Commissioners.
1140. Those employees who retire or resign from employment with the District shall be required to perform services for the District as before retirement and ~~they vacate the premises~~. Retired employees shall vacate the premises within a reasonable time after retirement, not to exceed three (3) months thirty (3-60) days after their last day of employment. Retirees and employees who resign shall be responsible for paying all required fees through the date of termination of occupancy, but shall not be responsible for providing services of the Occupancy Agreement.
1241. Widows/Widowers of employees shall be required to vacate the premises within a reasonable period of time, not to exceed one (1) year six (6) three (3) months after the spouse's demise, provided widows/widowers are appropriately indicated in the Occupancy Agreement. Widows/Widowers shall be responsible for paying all required fees through the date of termination of occupancy, but shall not be responsible for providing services of the Occupancy Agreement.
1342. The General Superintendent shall establish policies and procedures for the occupancy of District residences as set forth in the Resident Watchman Program Manual. The General Superintendent has the discretion to add or subtract any task necessary to assist in the mission statement of the Forest Preserve District.
1443. A Housing Committee shall be appointed and designated by the General Superintendent.
15. The performance of all duties and responsibilities of the Resident Watchman as set forth in the Occupancy Agreement shall be monitored by the Housing Committee. Failure to perform or to adhere to the terms of the Occupancy Agreement by the Resident Watchman and authorized occupants of the District residence may result in termination of the Occupancy Agreement.

- 16-14. ~~No later than the last day of the fiscal year, and at the end of subsequent fiscal year, The~~ Forest Preserve District Superintendent shall ~~submit~~ place an annual report on the agenda for the March Board meeting of the ~~to the~~ Forest Preserve Board of Commissioners listing the names of employees occupying forest preserve homes for part or ~~f~~ all of the fiscal year, as well as their job titles and salaries. In addition, the report shall contain copies of all watchman reports filed by employees occupying forest preserve homes.

COMMISSIONER TOBOLSKI, SECONDED BY VICE CHAIRMAN STEELE, MOVED TO APPROVE THE PROPOSED SUBSTITUTE ORDINANCE AMENDMENT TO COMMUNICATION NO. 11FINA0165 AS AMENDED. THE MOTION CARRIED.

VICE CHAIRMAN STEELE, SECONDED BY COMMISSIONER MURPHY, MOVED TO ADJOURN. THE MOTION CARRIED AND THE MEETING WAS ADJOURNED.

Respectfully submitted,
Forest Preserve District
Committee on Finance



Gregg Goslin, Chairman

Attest:



Matthew B. DeLeon, Secretary